



CIVIL SERVICE COMMISSION
DON NELSON, Chair
RICK WARD, Vice Chair
JOHN COSTA
RON LE DOUX
ANDRAE RANDOLPH

COUNTY OF PLACER CIVIL SERVICE COMMISSION

Thursday – August 27, 2015

SPECIAL MEETING MINUTES

Lori Walsh, Personnel Director
Kellie Craig, Executive Secretary

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

MEETING LOCATION:

Placer County Board of Supervisors Chambers
175 Fulweiler Avenue
Auburn, CA 95603
530.889.4060

9:00 AM OPEN SESSION

ROLL CALL – All Commissioners present & attorney Bill Wright

FLAG SALUTE – Led by Commission Chair Nelson

I. AGENDA APPROVAL

It was moved by Rick Ward and seconded by John Costa that the agenda be approved as presented.

- II. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

Commission Chair Nelson requested that those attending the meeting review the guidelines for public commentary and to please adhere to the 3 minute limit for their comments.

III. OLD BUSINESS - None

IV. NEW BUSINESS – Action may be taken

Prior to taking action, Commission Chair Nelson requested that the concerns of the Commission voiced in this meeting regarding the vote of the people in past elections as they relate to the roles of the Commission and the Personnel Director be documented and considered in future deliberations. Holly Heinzen assured the Commission that the discussion would be carried forward to the Board of Supervisors.

- A. Receive an update on the realignment of Personnel and the County Executive Office employment related functions into a single department that would be responsible for delivery of comprehensive human resource services in Placer County.
- B. Authorize the Chairman of the Civil Service Commission to sign the Memorandum of Understanding with the County Executive Officer upon approval of the revised ordinance by the Board of Supervisors.

It was moved by Rick Ward and seconded by John Costa that the Chairman of the Civil Service Commission be authorized to sign the Memorandum of Understanding with the County Executive Officer with the understanding that Paragraph #4 will be deleted from the document.

Motion carried unanimously.

- C. Authorize the Chairman of the Civil Service Commission and the Personnel Director to work with the County Executive Office to finalize ordinances required to implement changes in the organizational structure for consideration by the Board of Supervisors.

It was moved by Ron Le Doux and seconded by Andrae Randolph that the Chairman of the Civil Service Commission and the Personnel Director be authorized to work with the County Executive Office to finalize ordinances required to implement changes in the organizational structure for consideration for the Board of Supervisors.

Motion carried unanimously.

V. COMMUNICATIONS - Reports to the Commission are informational items only. **(No action will be taken)**

- A. Staff reports and correspondence - None
- B. Commissioner comments

VI. ADJOURNMENT @ 10:52 AM

There being nothing further to come before the Commission, it was moved by Rick Ward and seconded by John Costa to adjourn the meeting.

Civil Service Commission 2015 Meeting Schedule

- September 14, 2015 – Tahoe (Placer County Administrative Center)
- October 13, 2015 (**Tuesday**) – Auburn (Personnel Training Room)
- November 9, 2015 – Auburn (Personnel Training Room)
- December 14, 2015 – Rocklin (Child Support Services)

PLACER COUNTY CIVIL SERVICE COMMISSION

DON NELSON
CHAIR

DAWN MCCOLLUM
ADMINISTRATIVE TECHNICIAN